Real estate seller checklist

Real Estate

Possession date	DATE
2017-01-01	
Financing date	DATE
2017-01-01	
Exclusion details	
Listing location	
Name	
Name	
Name	
Name Survey date	DATE
	DATE
Survey date	DATE
Survey date	DATE
Survey date 2017-01-01	
Survey date 2017-01-01 Contract date	
Survey date 2017-01-01 Contract date	
Survey date 2017-01-01 Contract date 2017-01-01	

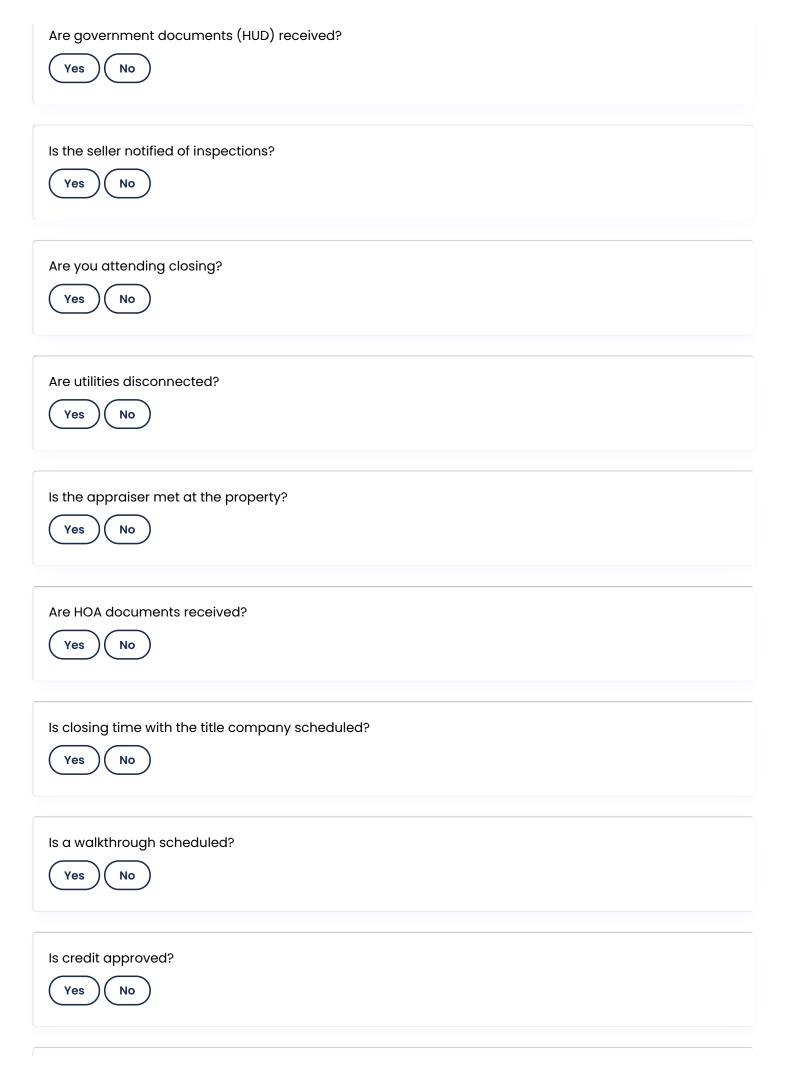
Option period date 2017-01-01	DATE
Closing date	DATE
2017-01-01	
Possession date	DATE
2017-01-01	
Financing date	DATE
2017-01-01	
HOA documents	
Exclusion details	
Objections	

Earnest money amount
Home warrant allowance
HOA documents
Objections
Earnest money amount
Listing Id
Listing type
Describe listing

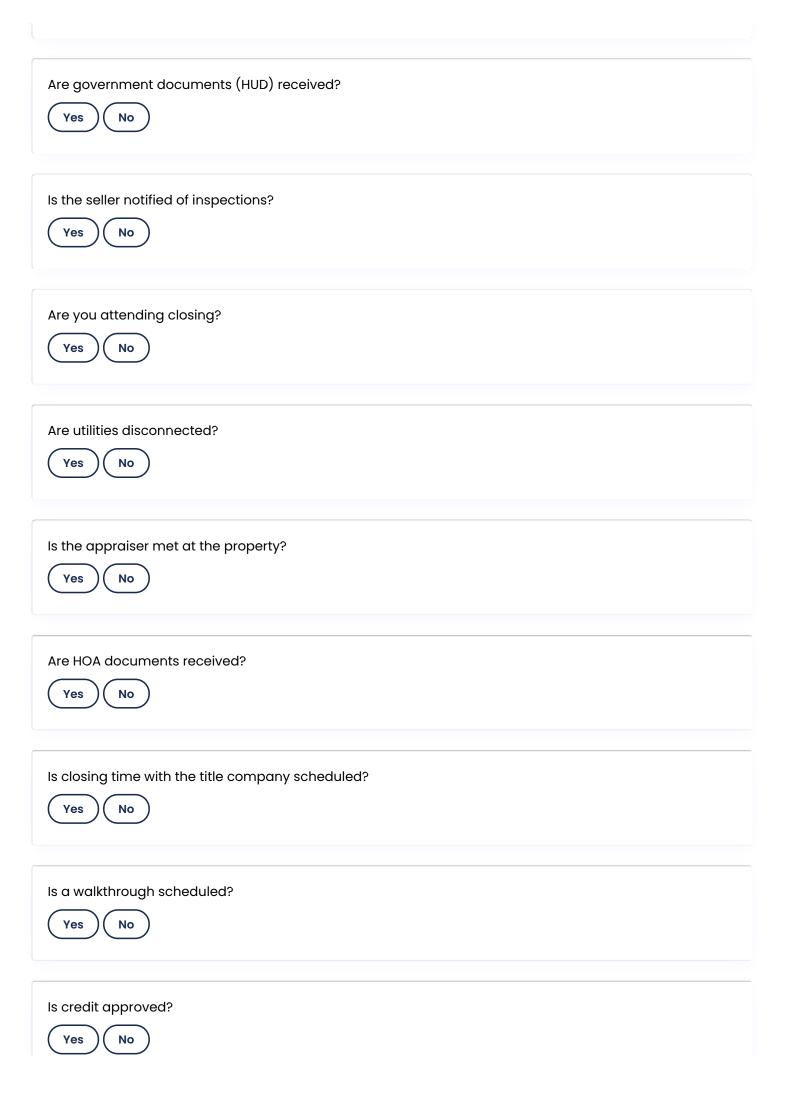
Listing type	
Listing type	
Listing ID	
Listing type	
Listing location	
Name	
Survey date	DATE
	DATE
	DATE
2017-01-01	DATE
2017-01-01	DATE
2017-01-01 Contract date	DATE

Option period date	DATE
2017-01-01	
Closing date	DATE
2017-01-01	
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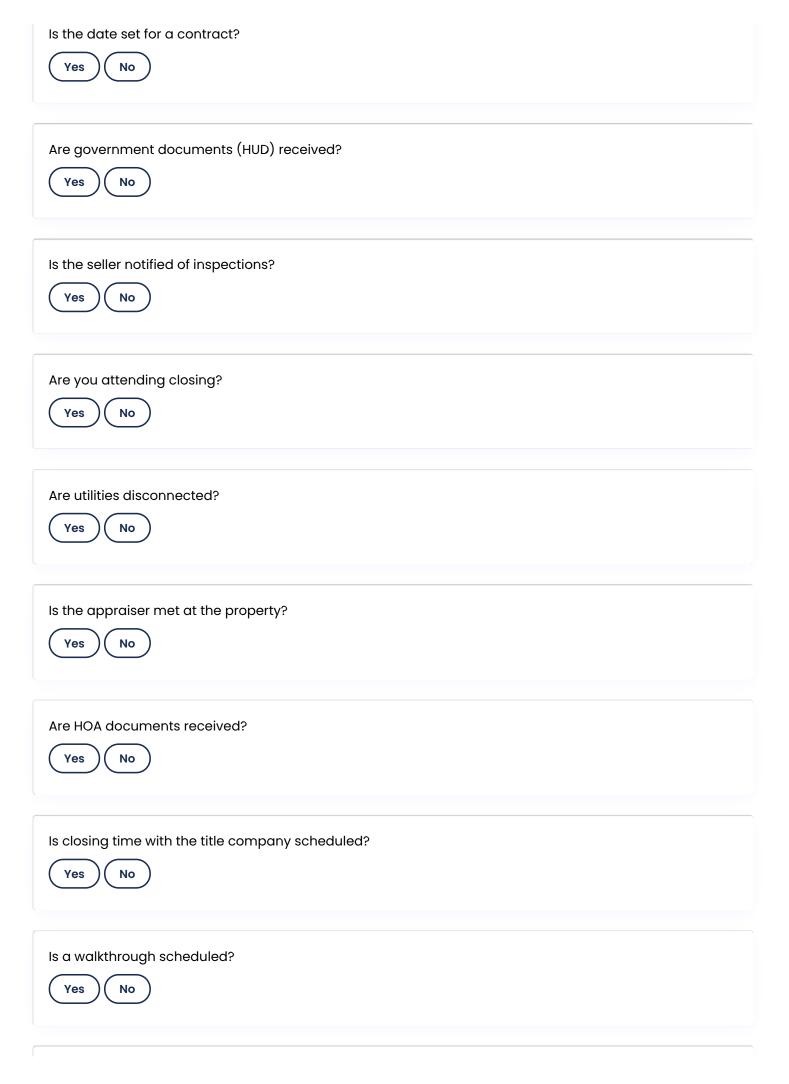
Earnest money amount
Seller-paid closing cost
Special provision
Is the survey data set? (Yes)(No)
Is the delivery option given to the seller?
Yes No
Does the seller have a valid ID to close?
Yes No
Is the seller attending closing?
Yes No
Is the date set for a contract? (Yes)(No)



Is funding followed up? Yes No
Listing ID
Seller-paid closing cost
Special provision
Is the survey data set? Yes No
Is the delivery option given to the seller? Yes No
Does the seller have a valid ID to close? Yes No
Is the seller attending closing? Yes No
Is the date set for a contract? Yes No



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Listing ID
Seller-paid closing cost
Special provision
Is the survey data set? Yes No
Is the delivery option given to the seller? Yes No
Does the seller have a valid ID to close? Yes No
Is the seller attending closing? Yes No



Is credit approved? Yes No
Is funding followed up? Yes No
Contractual requirements
Are below documents ready? Yes No
Buyer Counter Offer
Seller Counter Offer
Buyer's Pre-Qualification
Wire Fraud Advisory
Listing Agreement

Receipt of Initial Deposit
Purchase Agreement and attached forms
FHA/VA Amendatory Clause
MLS Sheet- Full Agent Sheet
Disclosures and Reports
Natural Hazard Disclosure Statement
Water Conserving Plumbing Fixtures and Carbon Monoxide
Seller's Questionnaire (SPQ)

Agency Disclosure Report
Statewide Buyer and Seller Addendum
Natural Hazard Disclosure Report
Affiliated Business Disclosure Statement
Real Estate Transfer Disclosure
Desired State of Stat
Residential Earthquake Hazards Report Signature Page
Inspections, Reports, Clearances, and Repairs
Physical Inspection Waiver

Property Inspection Report
Termite Completion
Buyer's Request for Repairs
Termite Inspection
Contingency Removal
Seller's Reply to Request for Repairs
Escrow Company
Escrow Company

Address
Escrow Officer
Date Schedules for Close of Escrow
Buyer contact details
Buyer name
Buyer signature
Buyer Signing Date
Buyer's agent name

Buyer's agent signature
Buyer's agent Signing Date
Buyer's agent License Number
Buyer's agent contact details
Buyer's Attorney name
Buyer's Attorney signature
Buyer's Attorney Signing Date
Buyer's Attorney License Number
Buyer's Attorney License Number

Buyer's Attorney contact details	
Seller contact details	
Seller name	
Seller signature	SIGNATURE
Seller Signing Date	DATE
2017-01-01	
Seller's agent name	
Seller's agent signature	SIGNATURE
Seller's agent Signing Date	DATE
2017-01-01	

Seller's agent License Number	
Seller's agent contact details	
Seller's Attorney name	
Seller's Attorney signature	SIGNATURE
Seller's Attorney Signing Date 2017-01-01	DATE
Seller's Attorney License Number	
Seller's Attorney contact details	