

Weekly Managers Meeting Checklist

Food & Hospitality

GENERAL

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UPLOAD

Which areas are in a need to be cleaned?

Yes

No

Na

Upload a picture of the area

UPLOAD

Is there any issue with the staff uniforms?

Yes

No

Na

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UPLOAD

Are there any issues with the quality of products?

Yes

No

Na

Are there any issues with the daily routine paperwork?

Yes

No

Na

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Are there any issues with any other area?

Yes

No

Na

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Date of Inspection:

DATE

2017-01-01

Inspected by:

Signature of the inspector:

SIGNATURE