

Roof Assessment Checklist

Construction

NON-RELATED ISSUES

Is there any leakage in ac units?

☐ Yes☐ No☐ Na

Are any doors in ac unit missing?

☐ Yes☐ No☐ Na

Are there any debris or equipment parts abandoned?

☐ Yes☐ No☐ Na

Is any electrical wiring exposed?

☐ Yes☐ No☐ Na

Are any electrical panel covers missing

☐ Yes☐ No☐ Na

Is there a potential dry rot on the deck?

☐ Yes☐ No☐ Na

Are any of the wall details preventing the walls from being water-tight?

☐ Yes☐ No☐ Na

Add sketch of the roof

UPLOAD

Add media

UPLOAD

Date

UPLOAD

Signature

SIGNATURE

ROOF ACCESS

Age of roof in years

textarea

The roof is accessed by

textarea

Photo

UPLOAD

ROOF ASSEMBLY

Condition of the existing roof assembly

textarea

Present condition of the roof

textarea

Method of roof attachment

textarea

Name of system

textarea

Name of manufacturer

textarea

VISUAL DEFECTS

Is there any visible fish mouth on the membrane?

Yes

No

Na

Are any existing repairs need to be checked?

Yes

No

Na

Are any laps open or separated?

Yes

No

Na

Does the membrane have any splits, cracks, or tears?

Yes

No

Na

Does the area have signs of severe deterioration?

☐ Yes☐ No☐ Na

Are pipe flashings well sealed?

☐ Yes☐ No☐ Na

Does base flashing have any cracks or tears?

☐ Yes☐ No☐ Na

Are pipe penetration sealants working well?

☐ Yes☐ No☐ Na

Are fasteners attached well to the membrane?

☐ Yes☐ No☐ Na

Is the membrane secured at edge metal?

☐ Yes☐ No☐ Na

Do pitch plans have to be sealed again?

☐ Yes☐ No☐ Na

Is the counter flashing in good condition?

☐ Yes☐ No☐ Na

Is there any flashing on open corners?

☐ Yes☐ No☐ Na

Is there a need to reseal the coping joints?

☐ Yes☐ No☐ Na

Are any drain flashings that are cracked?

☐ Yes☐ No☐ Na

Do any coping joints need to be resealed?

☐ Yes☐ No☐ Na

Is there any debris lying on the roof?

☐ Yes☐ No☐ Na

Is there any debris in the drain?

☐ Yes☐ No☐ Na