

Nolan's Interstate Transport – Depot Inspections Checklist

Transport & Logistics

CHEMICALS AND IGNITABLE

Are storage areas restricted/secured and is there a proper signage?

☐ Yes☐ No☐ NA

Are chemicals/flammables properly used?

☐ Yes☐ No☐ NA

Is there sufficient ventilation?

☐ Yes☐ No☐ NA

Is there a proper disposal?

☐ Yes☐ No☐ NA

Did you find appropriate emergency/spill procedures?

☐ Yes☐ No☐ NA

Are containers properly labelled?

☐ Yes☐ No☐ NA

Are first aid facilities available and accessible?

☐ Yes☐ No☐ NA

Are compressors properly marked with safe working procedures?

Yes

No

NA

Are inspection records up-to-date?

Yes

No

NA

Are identification marks clear enough?

Yes

No

NA

Is staff trained to use compressed air properly?

Yes

No

NA

CLEANLINESS AND MAINTENANCE

How was the cleanliness of all areas?

Good

Average

Poor

Is the housekeeping route unobstructed and is width adequate?

Yes

No

NA

Is housekeeping work area accessible and well laid out?

Yes

No

NA

Are storage facilities neat, clean, labelled and accessible?

Yes

No

NA

Are environmental hazards properly controlled?

Is safety equipment well maintained and usable?

Are welfare facilities suitable as per the requirements?

Is lighting, ventilation proper and in working condition?

Is staircase properly illuminated and maintained?

CRISIS EVACUATION

Are evacuation routes obstruction free?

Are emergency equipment secured and available?

Is provision made for disabled persons?

Are fire alarm drills/tests finished?

Does staff have sufficient knowledge and training on plans?

Yes

No

NA

ELECTRICAL TOOLS AND SAFETY

Did you find any unsafe/defective tools?

Yes

No

NA

Did you find improper use or unsafe tools in use?

Yes

No

NA

Which of the following are safe?

☐

Fixed wiring

☐

Portable appliances

☐

Extension leads

☐

Switch rooms

INDUCTION AND RISKS

Is there an evidence of induction?

Yes

No

NA

Is staff familiar with Risk assessments?

Yes

No

NA

Is there sufficient supervision of vulnerable people?

Yes

No

NA

IN-HOUSE TRANSPORT

Did you find any unauthorized use of internal transport?

Yes

No

NA

Did you find any unauthorized use of passengers carriage?

Yes

No

NA

Are road marked properly and visible clearly?

Yes

No

NA

Are Banks men operating correctly?

Yes

No

NA

Do drivers ignore safety rules?

Yes

No

NA

Are roads/pedestrian routes in proper order?

Yes

No

NA

Did you find any unsafe practices?

Yes

No

NA

LIFTING EQUIPMENT CHECKS

Are work loads safe and marked properly?

Yes

No

NA

Is safety harness in good condition and stored properly?

Yes

No

NA

Are training systems followed at work?

Yes

No

NA

Is there a proper storage of lifting accessories?

Yes

No

NA

Are periodic inspections recently done and updated?

Yes

No

NA

PPE AND SAFETY

Is protective clothing suitable and comfortable?

Yes

No

NA

Is protective clothing used and stored properly?

Yes

No

NA

Is protective clothing worn when required?

Yes

No

NA

Are safety signs properly maintained?

Yes

No

NA

Are safety signs clearly displayed where required?

Yes

No

NA

PREVIOUS AUDIT CHECKS

Are there any outstanding Issues from previous audit?

Yes

No

NA

Please specify outstanding issues

textarea

STOREHOUSE CHECKS

Does warehouse follow poor stacking practices?

Yes

No

NA

Did you find segregation of inappropriate materials?

Yes

No

NA

Are bulk stacks for stability in the warehouse safe?

Yes

No

NA

Are aisles safe to access?

Yes

No

NA

Did you find any damaged racks/stacks or reports for damages?

Yes

No

NA

Are flammable materials stored appropriately and secured at place?

Yes

No

NA

Are stored goods affecting sprinkler systems?

Yes

No

NA

SURROUNDINGS AND FIRST AID

Which of the following are at risk?

☐ Lighting ☐ Heating ☐ :Ventilation ☐ Humidity ☐ Dust Suppression ☐ Fume Extraction

Is seating and drinking water available?

Yes

No

NA

Are the facilities clean and dirt-free?

Yes

No

NA

Is the first aider list attached?

Yes

No

NA

Are accident forms adequate in number?

Yes

No

NA

Is there a trained personnel?

Yes

No

NA

Are first aid boxes inspected?

Yes

No

NA

WORKING AT HEIGHTS

Are ladder inspections finished?

☐ Yes☐ No☐ NA

Is equipment accessible and in good condition?

☐ Yes☐ No☐ NA

Are ladders stored and used properly?

☐ Yes☐ No☐ NA

WORKING WITH MACHINERY

Are dangerous parts guarded/secured?

☐ Yes☐ No☐ NA

Are all guards in proper condition and fixed properly?

☐ Yes☐ No☐ NA

Are Emergency stop controls in working condition, accessible, and correctly fitted?

☐ Yes☐ No☐ NA

Is the access to any dangerous part is prevented ?

☐ Yes☐ No☐ NA

Do trip devices function properly?

☐ Yes☐ No☐ NA

Can machinery be easily isolated?

☐ Yes☐ No☐ NA

Did you find any incompetent persons operating machinery?

Yes

No

NA