

Loading Audit Checklist

Transport & Logistics

DOCUMENTATION

Is the previous audit filed?

 Yes No Na

Is the membership valid?

 Yes No Na

GENERAL

Is the load labeled correctly?

 Yes No Na

Is the driver wearing the correct PPE?

 Yes No Na

Is the assistant having correct PPE?

 Yes No Na

Is a secured fire extinguisher available on site?

 Yes No Na

Is a dangerous goods operator card available in vehicles?

 Yes No Na

Does the driver have a valid license?

Yes No Na

Is the vehicle carrying hazardous waste?

Yes No Na

Is the vehicle registered for the same?

Yes No Na

Are lights functional in vehicles?

Yes No Na

Is the windscreen in good condition?

Yes No Na

Are tires in good condition?

Yes No Na

Are side and rear mirrors working well?

Yes No Na

Is the vehicle insured?

Yes No Na

Does the insurance cover oil spills?

Yes No Na

Is the waste manifest signed correctly?

Yes No Na

Is the vehicle inspected daily?

Yes No Na

Are tanks and containers in good condition?

Yes No Na

Is there a valid trim card for load?

Yes No Na

Are drivers and assistants trained to operate the vehicle?

Yes No Na

GENERAL COMPLIANCE

Is the vehicle compliant?

Yes No Na

Additional comments

Signature

SIGNATURE

OPERATIONAL REQUIREMENTS

Is the vehicle clean to be operated safely?

Yes

No

Na

Is the drip tray in good condition?

Yes

No

Na

Does the operator manual have all procedures?

Yes

No

Na

Is the hose in good condition?

Yes

No

Na

Is the pump secured?

Yes

No

Na

Is the pump neat?

Yes

No

Na

Is the spill kit complete?

Yes

No

Na

Is the spill kit in good condition?

Yes

No

Na

Is a fully stocked first aid kit available?

Yes

No

Na

Are oily rags and filters contained using the proper method?

Yes No Na

PROCESS APPLICATION

Is spill procedure followed?

Yes No Na

Are fire safety procedures followed?

Yes No Na

Are health and safety procedures followed?

Yes No Na