

Event Summary Report Checklist

Transport & Logistics

GENERAL

Are cones in place?

☐ Yes☐ No☐ Na

Are GPUs connected to the source?

☐ Yes☐ No☐ Na

Are FOD checks completed?

☐ Yes☐ No☐ Na

Are teams and equipment prepared?

☐ Yes☐ No☐ Na

Are stairs and bridges connected on time?

☐ Yes☐ No☐ Na

Are all equipment in good condition?

☐ Yes☐ No☐ Na

Are all concerned equipment clean?

☐ Yes☐ No☐ Na

Is the position of equipment ok on the ramp?

☐ Yes☐ No☐ Na

Is the flight 100 percent secure with backscatter?

☐ Yes☐ No☐ Na

Are vehicle engines parked on aircraft switched off?

☐ Yes☐ No☐ Na

Are the vehicle brakes on during parking?

☐ Yes☐ No☐ Na

Is the position equipment ok before departure?

☐ Yes☐ No☐ Na

Does AXXICOM have enough staff?

☐ Yes☐ No☐ Na

Are customs available?

☐ Yes☐ No☐ Na

Is crew baggage handled before passenger baggage?

☐ Yes☐ No☐ Na

Is cleaning available?

☐ Yes☐ No☐ Na

Is AXXICOM available on arrival?

Yes

No

Na

Are there any delays

Yes

No

Na

Mention the delay timings

Signature

SIGNATURE