## **Asset Checklist**

## **Financial Services**



What type of Multifunction printer was available in the back office?

Did this area have sufficient handheld scanners?

Yes \(\) No \(\) NA

Was Fax line used in the branch?

Yes No NA

Was surplus IT equipment available in the branch?

Yes No NA

## **BILLING COUNTER**

What is the total numbers of tellers operating in this zone?

What type of Pin Pads are used?

Ingenico

Verifone820

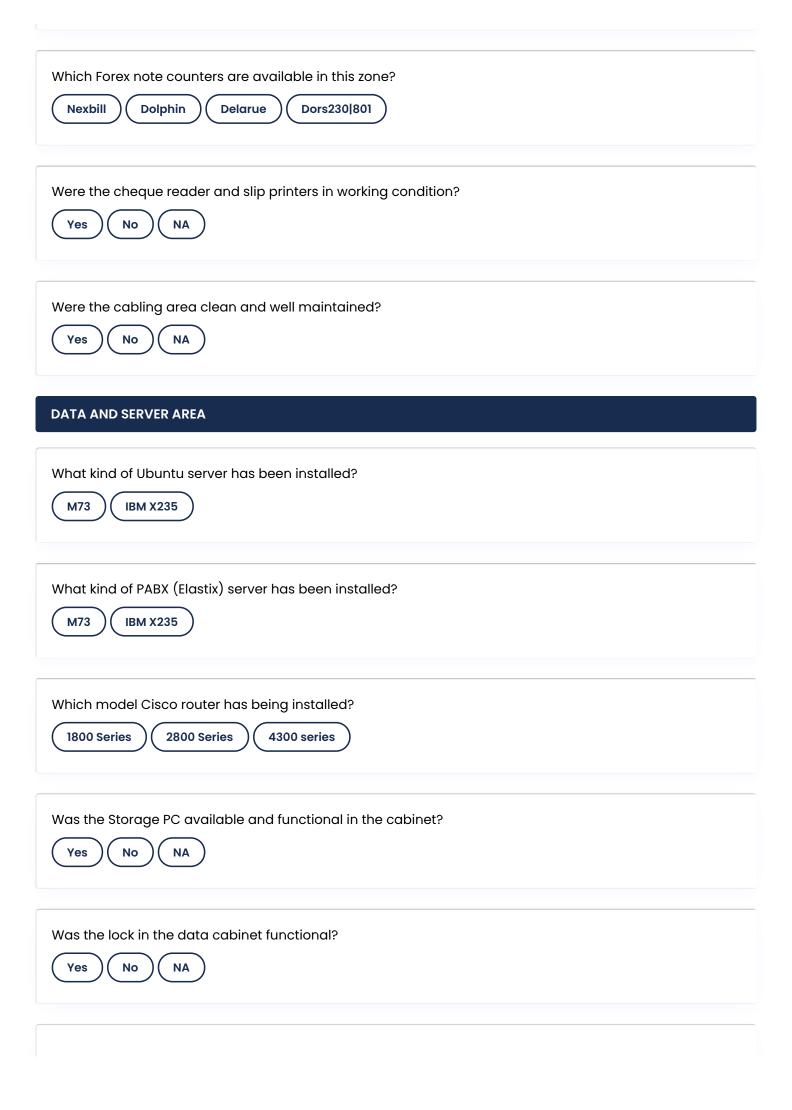
Which note counters are available in this area?

Nexbill

Dolphin

Delarue

Dors230|800



Was the cabling near the cabinet area well maintained?  Yes No NA	
Attach the data cabinet image	UPLOAD
Signature	SIGNATURE
DIGITAL AREA	
For Digital banking area how many computers are being allocated?	
Were cable lock available on all the notebooks?  Yes No NA	
Were all the HP 400 printers kept in the zone operational?  Yes No NA	
GENERAL	
Date of audit	DATE
2017-01-01	
Branch Address	

Which connectivity did the branch have?  Diginet Fibre
Was Wifi available?  Yes No NA
Did the branch have Wifi hotspot vinyl display on the shopfront?  Yes No NA
Was Q-Man available at the branch?  Yes No NA
Was digital content playing on the video wall / screens?  Yes No NA
Was the branch equipped with Digital Retrofit kiosks?  Yes No NA
SALES & SERVICE AREA
Please mark the items provided to the staff members.  Signature pad Pinpad OFV
In this zone how many multifunction printers are being installed?
Were all these multifunction printers in good condition?



Which model multifunction works in this area?

Were proper digital content displayed on the TV?



Was the cabling in the area well maintained?

