

ATM Response Checklist

Financial Services

CONDITION OF EXISTING FACILITIES AND EQUIPMENTS

What was the position of Cable entry point?

Do Front wall, full room, etc need panels?

☐ Yes☐ No☐ NA

What types of Door construction & lock were used?

Was Electrical equipment removed or relocated?

☐ Yes☐ No

Was Alarm equipment removed or relocated?

☐ Yes☐ No

Were Cameras removed or relocated?

☐ Yes☐ No

Was there any need of other equipment to be removed, relocated to allow panel installations?

☐ Yes☐ No

Images of internal and external, including door and door furniture (handles & locks)

UPLOAD

DELIVERY AND TRANSPORT

Mention any special requirements are needed to enable the delivery.

Highlight the details of Noise restrictions to be implemented near residential area.

Explain if there is any need for more than TWO operatives for Delivery resources.

Did you notice any steps on route to ATM room?

Yes

No

Write the height and width of the entry door.

Do you feel any requirements of any special equipment for barriers, boards, etc)?

Yes

No

Mention the delivery time restrictions on site

Describe the delivery route of the store

PRESENT CONDITION OF THE ATM

Mention the size and type of the ATM model

What is the type of the ATM room?

Mention the Plinth Type and height.

Write the depth of Front Wall

Mention No of skins

Describe the condition of the floor in details.

Did you notice a basement area?

☐ Yes ☐ No

Describe the condition of the ongoing Ceiling and Wall construction?

Was there are any requirements of Bollards or are already installed? Explain

Was there are any requirements of Customer Foot Print or are already installed?
Explain

Did you find any flat roof above ATM?

☐ Yes ☐ No

Will router shelf be accessible at one stop?

☐ Yes ☐ No

Was there any store inside the shopping mall/retail park?

☐ Yes ☐ No

Is there any requirement for CCTV cameras in the ATM area or is it already installed?
Mention the reason if this facility is not available.

Write the location for blue security box.

New ATM exterior/interior image

Mention additional Information if any.

RENOVATION OF ATM

Mention the type of ATM model and the reason for neck length removal

Describe the present ATM room type in detail.

Mention the Serial Numbers and position within housing (for removals, replacements, and swap outs survey)

What is the present situation of the ATM?

Mention the Plinth Type and Height

Write the depth of Front Wall

Mention No of skins

Was the room well maintained and clutter free?

Yes

No

NA

Describe the condition of the floor in details.

Mention the equipment that needs to replaced

Describe in detail about the requirement needed for improvements.

REQUIREMENTS FOR NEW INSTALLATIONS

Installation date

Mention the required finish on panels including RAL colours.

Was there any need of distribution board (inclusive of wall mounts)?

Yes

No

NA

Have you requested for a copy of shop front plan while passing by the ATM?

Yes

No

NA

Is there any need of other finishing off works, strips around door, etc?

Yes

No

NA

Is there any need of steel floor at LPS4 room?

Yes

No

NA

SCOPE OF DEVELOPMENT

Is there any requirements of installing glazing?

Yes

No

Was there any requirements of installing lighting above the ATM?

Yes

No

Was there any connection of electrical cabling?

Yes

No

NA

Were shelving mods moved to other locations?

Yes

No