

Digital Infrastructure & Documentation

Education Sector Checklist

CANTEEN

Food ingredients sourced from approved vendors

☐ Yes☐ No☐ NA

Meal menus displayed

☐ Yes☐ No☐ NA

Workers wear gloves and caps

☐ Yes☐ No☐ NA

Cooking utensils sanitized daily

☐ Yes☐ No☐ NA

Drinking water jugs covered

☐ Yes☐ No☐ NA

CLASSROOMS

Classroom acoustics allow clear hearing

☐ Yes☐ No☐ NA

Teacher workstation organized

☐ Yes☐ No☐ NA

Safety mats used in kindergarten classes

Yes

No

NA

Whiteboard markers stored safely

Yes

No

NA

Classroom doors open/close smoothly

Yes

No

NA

DIGITAL INFRASTRUCTURE

Wi-Fi connectivity available for learning areas

Yes

No

NA

Computer labs maintained regularly

Yes

No

NA

Digital tools have proper licensing

Yes

No

NA

Backup of academic data maintained

Yes

No

NA

Cybersecurity measures implemented

Yes

No

NA

DOCUMENTATION

Lesson observations documented

Yes

No

NA

Annual calendars posted

Yes

No

NA

Emergency policies accessible

Yes

No

NA

Student conduct logs maintained

Yes

No

NA

Staff appraisal files updated

Yes

No

NA

STUDENTS

Students trained in emergency procedures

Yes

No

NA

Student ID system functioning effectively

Yes

No

NA

Inclusion programs for special-needs students

Yes

No

NA

Students follow classroom etiquette

Yes

No

NA

Student grievance mechanisms functional

Yes

No

NA