

Classroom Enviroment & Safety

Education Sector Checklist

ADMINISTRATION

School maintains updated student attendance records

☐ Yes☐ No☐ NA

Emergency contact information is maintained and accessible

☐ Yes☐ No☐ NA

Fire extinguishers are serviced and accessible

☐ Yes☐ No☐ NA

School follows child safety & protection guidelines

☐ Yes☐ No☐ NA

Staff training records for safety & hygiene are updated

☐ Yes☐ No☐ NA

CAMPUS SAFETY

School entrance area is clean and free from litter

☐ Yes☐ No☐ NA

Adequate handwashing stations available for students and staff

☐ Yes☐ No☐ NA

Classrooms are cleaned and sanitized daily

Yes

No

NA

Waste bins are covered and emptied regularly

Yes

No

NA

Washrooms are clean, functional, and supplied with soap & tissue

Yes

No

NA

CLASSROOM ENVIRONMENT

Classroom furniture is safe and in good condition

Yes

No

NA

Adequate ventilation and lighting inside classrooms

Yes

No

NA

Whiteboards/Blackboards are clean and functional

Yes

No

NA

Teaching materials are well-organized and accessible

☐

Books Arranged

☐

Digital Tools Ready

☐

Stationery Available

Classroom displays support learning objectives

Yes

No

NA

FOOD SAFETY

Food preparation area is clean and organized

Yes

No

NA

Food handlers maintain personal hygiene

☐

Hands Washed

☐

Hair Covered

☐

Aprons Clean

Food stored at appropriate temperature

Yes

No

NA

Canteen waste is managed properly

Yes

No

NA

Drinking water served meets safety standards

Yes

No

NA

STAFF & STUDENT WELFARE

Teachers and staff maintain proper grooming

☐

ID Cards Visible

☐

Dress Code Followed

☐

Well Groomed

Students follow hygiene protocols

☐

Hands Washed

☐

Uniform Clean

☐

Nails Trimmed

Sick students/staff are advised to stay home

Yes

No

NA

First-aid kits are available and up to date

Yes

No

NA

Drinking water facility is clean and maintained

Yes

No

NA